

(Unofficial translation)
LAO PEOPLE'S DEMOCRATIC REPUBLIC
PEACE INDEPENDENCE DEMOCRACY UNITY PROSPERITY

Ministry of Finance

No. 2034/MOF
Vientiane, 27 April 2021

Decision

to nominate Committees for risk management of the TFA Challenge Facility Fund

- According to the Aide Memoire, both versions, dated 27 May 2019 and, dated 7-11 October 2019
- According to the minutes of the consultation meeting between the units to implement the project for funding to support small projects to promote trade facilitation work at the second-floor meeting room of the Ministry of Industry and Trade, date 10 July 2020.
- According to the Decree on the Organization and Operations of the Ministry of Finance, No. 144/PM, dated 08 May 2017.
- According to the notification from the Department of Customs, No. 01425/DC, dated 02 April 2021

The Minister of Finance's Decision:

Article 1: Assign a Risk Management Steering Committee for the sub-project to promote the trade facilitation as following names:

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| 1. Mr. Phukhaokham Vannavongxay, DG of the Department of Customs | Head |
| 2. Mr. Vongkhamheng Vongthachak, DDG of Department of Customs | Deputy Head |
| 3. Ms. Viengxay Vansilalom, DDG of Food and Drug Administration | Deputy Head |
| 4. Mr. Sythong Phiphakkhavong, DDG of the Department of Livestock and Fisheries | Board |
| 5. Ph.D. Soulaphone Inthavong, DDG of Department of Agriculture | Board |

Article 2: The Duties of the Risk Management Steering Committee for the sub-project to promote the trade facilitation as the following:

- Manage the implementation of the strategic plan for risk management work: provide guidance and plan the risk strategy, review the risk report and analyze the risk management process and internal risk management, approve the risk management policy; determine the target direction; Publish the risk management policy; develop risk indicators; Ensure risk management policies, ensure risk management tools for middle managers and technical practitioners.
- Create guidelines for the implementation of risk management tasks for their units stationed at checkpoints in detail, especially the SOP operating standards.
- Signing a formal memorandum of understanding (MOU) on the implementation of risk management, post-import inspection and other measures included in the WTO-TFA agreement.

Article 3. Assign each department's Coordinator of the Risk Management Steering Committee

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| 1. Ms. Thipmany Keobounphan, Deputy Head of Division, Department of Customs | Head |
| 2. Mr. Souksomkhuang Chanthamad, Head of Administration Division, Department of Food and Drug | Deputy Head |

3. Mr. Souliyasak Chaiyavong, Head of Veterinary Division, Department of Livestock and Fisheries **Deputy Head**
4. Mrs. Thadsanaly Saphungthong, Acting Head of Plant Quarantine Division, Department of Agriculture **Deputy Head**
5. Ms. Soukpasert Naluekhod, Acting Head of Audit and Risk Services Unit, Department of Customs **Board**
6. Ms. Buachan Thammalath, Deputy Head of Legal Division, Department of Agriculture **Board**
7. Ms. Phonesavanh Phonepasert, Deputy Head of Legal Division, Department of Livestock and Fisheries **Board**
8. Ms. Viengmany Lorbriayao, Deputy Director of Chemicals Division, Drugs and Cosmetics Department. **Board**

Article 4. Responsibilities of the Departmental Risk Management Coordinating Committee

- To be the center in charge of collecting all risk information to analyze, research, classify risk and develop and update the information to input into ASYCUDA system which is a modern tax reporting system.
- Provide information on the risks of the sector to the Customs Department for compilation to be entered into the ASYCUDA system according to the procedure and for the officials at the border crossings to use.
- Coordinating with the risk management committee in researching and evaluating high-risk border goods in order to monitor and inspect efficiently and effectively.
- Give advice on the mechanism of risk management work to the relevant authorities at the checkpoint.
- Organizing meetings, and participating in internal and international meetings to improve overall risk management work to be effective.
- Coordinating with related parties to organize technical meetings to share lessons on international regulations to research and prepare steps to improve risk management work effectively.
- To collect risk management data at border crossings as a basis for summarizing and setting up risks in the ASYCUDA system in order to analyze tax declarations in detail at each level to be consistent and suitable for the current state of operations.
- Organize seminars and training to disseminate border risk management work throughout the country that uses the electronic tax reporting system. Compile regular reports on progress and evaluate the results of improving risk management work to ask for guidance from the overall steering committee.

Article 5. The assignment name above shall acknowledge and implement this decision as effectively and efficiently.

Article 6. This decision is effective from the date of signing.

Minister of Finance
Mr. Bounchom Oubonpasert