

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

REGISTRATION DATA		
Name of formality	License to Operate ICT Equipment and Electronic Parts Manufacturing	
Type of formality	License	
Formality Code	Date of last modification	Responsible Authority
MoPT-ITTD-14	30.12.2017	Department of Information and Communication Technology

BACKGROUND DATA	
Means of presentation	At the Authority Offices
Specific sector linked to the formality	J - Information and communication
Purpose for enforcing the business formality	In order to guarantee that the business operator will have all the required qualification to perform composition of ICT Equipment that meets the required quality and standards with an aim to protect the users' rights.
Who should complete this business formality?	Individuals and entities who intends to conducting ICT assembly business include: hardware manufacturing, hardware assembly and software production. - Hardware refers to parts or components of computers and other electronic devices, such as memory, screens, keyboards, printers, phones and televisions. - Software refers to a command set or program that hosts a computer or other electronic device for specific operations.
The formality has online information?	YES
Link to online information	www.ITD.Gov.la
The formality has an application form?	NO
Any additional comment concerning the formality	

REQUIREMENTS AND SUPPORTING EVIDENCE	
Time it takes to the authorities to process the formality	10 There is no subordinated regulation issued just yet but the authority informed that the normal review period will not exceed 10 working days.
Qualifications needed by the business to get the formality	1. Have capital, offices, equipment and tools as appropriate; 2. Have experienced professionals, experts with a number of appropriate business sizes; 3. Have the feasibility study for each business type.
Is there any reason for the authority to deny	Deny in the case that the applicant cannot meet the required qualification or conditions defined under the law.

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REQUIREMENTS AND SUPPORTING EVIDENCE	
the issuing of the formality?	

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
NO	0
What is the process and conditions to renew the formality?	

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	1000000.00	50000.00	50000.00	1100000.00
Comments	Reference: Presidential Edit 003/PR			

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments	Reference: Presidential Edit 003/PR			

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Information and Communications Technology	02/ສພຊ	11.07.2016	Part V ICT Business Activities Article 35 to Article 38

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REQUIRED DOCUMENTS	
Document Name	Comment
Education Qualification Evidence	ໃບປະກາສະນິຍະບັດ / ໃບຢັ້ງຢືນການສຶກສາ
Bank Statement confirming the capital importation	ໃບຢັ້ງຢືນສະຖານະການເງິນ / ບັນຊີເຄື່ອນທຸລະກິດ ຈາກທະນາຄານພາຍໃນ ສປປ ລາວ
Copy of Passport of the Managing Director	
Copy of ID card or Family book of Managing Director	
Certificate for Enterprise Registration of Company Limited	
Feasibility Study	
Location Confirmation of Enterprise	
Curriculum vitae of Managing Director	
Power of Attorney (in case the applicant appoints the attorney to proceed with the application)	
Address Certification	
Photograph of the Managing Director	ຮູບສີຂະໜາດ 3x4 ຈຳນວນ 2 ໃບ ບໍ່ໃຫ້ເກີນ 3 ເດືອນ

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2016	0	1

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document
ໃບຄຳຮ້ອງ ຂໍໃບອະນຸຍາດດຳເນີນທຸລະກິດດ້ານເຕັກໂນໂລຊີຂໍ້ມູນຂ່າວສານ	Application form	599b90181c4c8.pdf