

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

REGISTRATION DATA		
Name of formality	License to Establish a Construction Business	
Type of formality	License	
Formality Code	Date of last modification	Responsible Authority
VCPG-PWTD-31	17.11.2017	Public Work and Transportation Department

BACKGROUND DATA	
Means of presentation	At the Authority Offices
Specific sector linked to the formality	F - Construction
Purpose for enforcing the business formality	To ensure the quality, technical competence of the service provider who will provide direct services to the consumer with an aim to guarantee safety and mitigate all the associated risk that may incur from the use and reside in the constructed buildings.
Who should complete this business formality?	Any person or legal entity that intends to operate construction business that provide the services of construction, demolition, adjustment, renovation, reparation and installation of any resident or commercial buildings.
The formality has online information?	NO
Link to online information	
The formality has an application form?	YES
Any additional comment concerning the formality	The Construction Business is divided into: Class 1 can provide all type of construction nationwide and there is no restriction on the building that they can provide service; Class 2 and Class 3 can only provide service in a specific province; provided that Class 2 can provide service to the area not exceed 1,000 square metres and Class 3 can only provide reparation service and the construction service of the area not exceed 200 square meters.

REQUIREMENTS AND SUPPORTING EVIDENCE	
Time it takes to the authorities to process the formality	30
Qualifications needed by the business to get	1. Financial: - First class: Registered capital of 3,000 million kip, the working capital 40%, Fixed capital 60% (Personnel can be imported as capital), Personnel:

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

REQUIREMENTS AND SUPPORTING EVIDENCE	
the formality	15 people, subject 2 (Technical experience 5 years), Vehicles and construction machines: 6- 10, truck or 1 car, 2 bumpers or 2 bracelets, 2 cutters, two electric motors; Two electric generators, one lift or lid, two electric fencing, one angle camera, one level camera; - The second class: registered capital of 1,500 million kip, the working capital 40%, fixed capital 60% (for land can be imported), personnel: 10 people, subject 2 (3 year experience), vehicles and machines for construction 1 car, 1 bunker, 1 vibrator, 1 brick machine, 1 cutter, 1 electric machine, 1 electric car park; Electric 1; 1 lift or elevator; Electric Frog 2; 1 camera angle; Level 1; - The third class: Registered capital of 1,000 million kip, the working capital 40%, Fixed capital 60% (For land can be capitalized), Personnel: 7 people, subject 2 (technical experience 3 years), Vehicles and machines for construction: 1 pickup truck or 1 car. 1 machine, 1 cutter, 1 electric machine, 1 electric appliance, 1 electric cabinet, 1 electric plane
Is there any reason for the authority to deny the issuing of the formality?	Deny in the case that applicant not comply with registration for comment approval from authority

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	12
What is the process and conditions to renew the formality?	The renewal process shall be undertaken 30 days prior to the expiration of the Formality

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	1200000.00	150000.00	1350000.00
Comments	Reference: Internal Regulation of the Division			

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to	Total renewal fees businesses need to disburse

Datasheet for business formalities.
Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

RENEWAL FEES				
			disburse	
YES	0.00	150000.00	800000.00	950000.00
Comments	Reference: Internal Regulation of the Division			

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Instruction governing the Establishment of Controlled Business in Public Works and Transportation Sector	13779/ຍທຂ	21.08.2015	
Order on the Approval for the Establishment and Operation of Building Construction Business	928/ຄຂປກ	21.05.2000	Article 3-Article Article 8
Law on Construction	05/ສພຊ	26.11.2009	Article 9-Article Article 13 : Chapter II : Construction Business

REQUIRED DOCUMENTS	
Document Name	Comment
Photograph of the Managing Director	ຮູບຖ່າຍຂະໜາດ 3x4 ຂອງຫົວໜ້າບໍລິສັດ 3 ໃບ ແລະ ວິຊາການຜູ້ລະໃບ
Copy of ID card or Family book of Managing Director	ສໍາເນົາບັດປະຈຳຕົວ ແລະ ສໍາມະໂນຄົວ
Other Related Documents	ໃບຢັ້ງຢືນຮັບປະກັນການປະກອບເອກະສານ
Power of Attorney (in case the applicant appoints the attorney to proceed with the application)	ໃບມອບສິດໃຫ້ຜູ້ແລ່ນເອກະສານ

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

REQUIRED DOCUMENTS	
Construction Permit.	ໃບອະນຸຍາດປຸກສ້າງ ອາຄານຫ້ອງການ(ພະແນກ ຍທຂ) ຫລື ສັນຍາເຊົ່າຫ້ອງການ-ສາງ
Certificate for the Issuance of the Tax Identification Number	ໃບຢັ້ງຢືນຕົວເລກຜູ້ເສຍອາກອນ
Location Map of the Enterprise	ແຜນຜັງບໍລິສັດ, ຮູບຖ່າຍສຳນັກງານ ບໍລິສັດ
Organization Chart of the Enterprise	ກົດລະບຽບ ແລະ ໂຄງຮ່າງການຈັດຕັ້ງບໍລິສັດ
Certificate for Enterprise Registration of Company Limited	ໃບທະບຽນວິສາຫະກິດ(ໃຫ້ຖືໃບທະບຽນສະບັບສະບັບແທ້ມາກວດກາເວລາຍືນຂາເຂົ້າ)
Curriculum vitae of Technical Staffs	ສັນຍາຈ້າງ, ຊີວະປະຫວັດຫຍໍ້, ຢັ້ງຢືນທີ່ຢູ່, ໃບແຈ້ງໂທດ, ໃບປະກາດ, ໃບມອບສິດໃຫ້ນຳໃຊ້ໃບປະກາດຂອງວິຊາການ 2 ຄົນ (ໃຫ້ຖືໃບປະກາດແທ້ມາກວດເວລາຍືນຂາເຂົ້າ)
Guarantee Confirmation from Bank	ໃບຢັ້ງຢືນຖານະການເງິນຂອງເຈົ້າຂອງບໍລິສັດ 40% ຂອງທຶນຈົດທະບຽນ
Certification of Financial and Asset / Financial Statements	ບັນຊີຊັບສິນ-ພາຫະນະ-ກິນຈັກ, ອຸປະກອນຮັບໃຊ້ ແລະ ຮູບຖ່າຍ ໃຫ້ໃນຄ່າເປັນ 60% ຂອງທຶນ (ຕ້ອງໄປຈົດທະບຽນຊັບສິນຢູ່ຫ້ອງການຊັບສິນ ນະຄອນຫລວງ)
List of Employees	ບັນຊີຈຳນວນຜົນຂອງບໍລິສັດ
Curriculum vitae of Managing Director	ຊີວະປະຫວັດຫຍໍ້, ໃບແຈ້ງໂທດ ແລະ ໃບຢັ້ງຢືນທີ່ຢູ່ ຫົວໜ້າບໍລິສັດ
Feasibility Study	
Business Plan	ແຜນວຽກປະຈຳປີ

Datasheet for business formalities.
Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2017		
2016		

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document
Establishment and Operation of Building Construction Business	Application form	application-formestablishment-... 59bf7c1341cbf.pdf