

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

REGISTRATION DATA		
Name of formality	Registration of Wood Cutting Machine	
Type of formality	Registration	
Formality Code	Date of last modification	Responsible Authority
VCPG-AFD-28	08.01.2018	Agriculture and Forestry Department

BACKGROUND DATA	
Means of presentation	At the Authority Offices
Specific sector linked to the formality	A - Agriculture, forestry and fishing
Purpose for enforcing the business formality	This Formality will assist in managing and controlling wood cutting operation to avoid illegal and uncontrolled wood cutting operation and this Formality will collect the statistics of all the wood cutting machine used within Vientiane Capital to reduce deforestation by the unauthorised person.
Who should complete this business formality?	Any person or legal entity that operates forestry plantation business that intends to use the wood cutting machine for their business operation; provided that only the machine that use fuel is required to obtain this Formality, hand-machine or electrical machine does not need this Formality.
The formality has online information?	NO
Link to online information	
The formality has an application form?	YES
Any additional comment concerning the formality	This Formality shall only be used within the area of Vientiane Capital.

REQUIREMENTS AND SUPPORTING EVIDENCE		
Time it takes to the authorities to process the formality	3	Reference: Agreement of Vientiane Capital Department of Agriculture and Forestry No. 207/AF.VTE, dated 31 Jan 2011
Qualifications needed by the business to get the formality	The applicant shall be the authorised business operator for forest plantation and wood cutting with a proper.	
Is there any reason for the authority to deny the issuing of the	Deny in case that the applicant does not have a required qualifications.	

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REQUIREMENTS AND SUPPORTING EVIDENCE	
formality?	

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	12
What is the process and conditions to renew the formality?	

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	15000.00	20000.00	10000.00	45000.00
Comments	Reference: Agreement of Vientiane Capital Department of Agriculture and Forestry No. 207/AF.VTE, dated 31 Jan 2011			

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	15000.00	20000.00	10000.00	45000.00
Comments	Reference: Agreement of Vientiane Capital Department of Agriculture and Forestry No. 207/AF.VTE, dated 31 Jan 2011			

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Order on Service and Application Form Fee of One Stop Service	207/ກປ.ນວ	31.01.2011	
Law on Forestry	06/ສພຊ	24.12.2007	Article 20

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REQUIRED DOCUMENTS	
Document Name	Comment
Purchase Receipt	ໃບບິນຊື້ຈັກຕັດໄມ້ (ບິນອາກອນອອກໃຫ້) ຊຶ່ງຂຽນບອກລະອຽດ ເລກຈັກ, ຍີ່ຫໍ້ ແລະ ສີ
Site Inspection report	ບົດບັນທຶກກວດກາຂອງພະນັກງານກວດກາປ່າໄມ້ເມືອງ ໂດຍຍັງຍືນຈາກຫ້ອງການກະສິກໍາ ແລະ ປ່າໄມ້ເມືອງ
Photograph	ຮູບ 3x4 ຂອງຜູ້ກ່ຽວ
Address Certification	ໃບຍັງຍືນທີ່ຢູ່ຂອງຜູ້ກ່ຽວ

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2016		

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document
Example of resolution	Example of resolution	5a017b7c137cc.pdf
Application Form	Application form	5a017baac8b1c.pdf