

**Datasheet for business formalities.**

**Technical Assistance for Business Regulation Review and Rationalization in Lao PDR**

REGISTRATION DATA		
<b>Name of formality</b>	<b>Licenses to Operate Domestic Transportation Business</b>	
<b>Type of formality</b>	License	
<b>Formality Code</b>	<b>Date of last modification</b>	<b>Responsible Authority</b>
VCPG-PWTD-10	12.01.2018	Public Work and Transportation Department

BACKGROUND DATA	
<b>Means of presentation</b>	At the Authority Offices
<b>Specific sector linked to the formality</b>	H - Transportation and storage
<b>Purpose for enforcing the business formality</b>	Since the relevant law defines that the transporter shall bear full liability to prevent all the lost or damages that may incurred from such transportation, therefore, it is necessary to be sure that those service providers will be secured and protected in order to guarantee the service quality and prevent / mitigate any risks that may be incurred.
<b>Who should complete this business formality?</b>	Any person or legal entity that intends to operate the business of moving the goods from one place to another destination (i.e. within the district, within the province or from one province to another province) within Lao PDR.
<b>The formality has online information?</b>	NO
<b>Link to online information</b>	
<b>The formality has an application form?</b>	YES
<b>Any additional comment concerning the formality</b>	

REQUIREMENTS AND SUPPORTING EVIDENCE		
<b>Time it takes to the authorities to process the formality</b>	15	The relevant legal act does not define the review period but the Department informed that the normal review period does not exceed 15 working days.
<b>Qualifications needed by the business to get the formality</b>	1. Shall have executive that have at least 5 years of transportation business experience 2. Shall have a minimum Lao staff of 20% of the total number that has High Diploma in Transportation field with at least 2 years of working experience. 3. Shall have registered capital of at least 3 billion kip. 4. Shall have at least 20 trucks with 100% technical capacity.	
<b>Is there any reason for</b>	Deny in case that the applicant cannot meet the required qualification and	

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REQUIREMENTS AND SUPPORTING EVIDENCE	
the authority to deny the issuing of the formality?	conditions.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	12
What is the process and conditions to renew the formality?	This Formality shall be valid until 31 December for each year and it shall be renewed no matter which month the formality was first issued.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	200000.00	0.00	200000.00
<b>Comments</b>	Reference to the Presidential Decree No. 003 /PR			

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	0.00	200000.00	0.00	200000.00
<b>Comments</b>	Reference to the Presidential Decree No. 003 /PR			

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Instruction governing the Establishment of Controlled Business in Public Works and Transportation	13779/ຜທຂ	21.08.2015	Regulation on the Establishment of Controlled Business in Public Works and Transportation sector

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LEGAL FRAMEWORK			
Sector			
Law on Land Transportation (Revised)	24/ສພຊ	12.12.2012	Chapter III: ;Land Transportation Business Article 23 - Article 27

REQUIRED DOCUMENTS	
Document Name	Comment
Business Activities Report	
Certificate for Enterprise Registration of Company Limited	
Photograph of the Managing Director	ຮູບ 3x4 ຈຳນວນ 04 ແຜ່ນ
Certificate of Annual Tax Payment	ໃບຢັ້ງຢືນການສໍາລະອາກອນປີຜ່ານ(ກໍລະນີຂໍຕໍ່)

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2016	0	0
2017	0	69

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document
Transportation Application Form	Application form	transportation-application-for... 59ddd4c4a9ffe.pdf