

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

REGISTRATION DATA		
Name of formality	License to Operate a Taxi Business	
Type of formality	License	
Formality Code	Date of last modification	Responsible Authority
VCPG-PWTD-21	12.01.2018	Public Work and Transportation Department

BACKGROUND DATA	
Means of presentation	At the Authority Offices
Specific sector linked to the formality	H - Transportation and storage
Purpose for enforcing the business formality	Issue this Formality in order to guarantee the quality and the safety of the taxi meter business that will provide service and facilities to the general public and to collect statistics and control the risk, in particular safety risk, that may be incurred on the passenger from the use of such service.
Who should complete this business formality?	Any person or legal entity that intends to operate the passenger transport from one place to another by a taxi that will calculate the transportation fee from the total distance of transportation.
The formality has online information?	NO
Link to online information	
The formality has an application form?	YES
Any additional comment concerning the formality	

REQUIREMENTS AND SUPPORTING EVIDENCE	
Time it takes to the authorities to process the formality	15 The relevant legal acts do not define the review period therein but the authorities informed the team that the normal review period would not exceed 15 working days.
Qualifications needed by the business to get the formality	1. Shall have the executive that has working experience in this field for at least 5 years; 2. Shall have the transportation technical staff graduated with Bachelor's degree with the working experience of at least 2 years in the total number of 20% of the total staff; 3. Shall have and own at least 20 taxi meters; 4. Shall have a proper communication system; and 5. Shall have the registered capital of at least 5 Billion LAK.
Is there any reason for	Deny in case that the applicant cannot meet the defined qualifications or

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REQUIREMENTS AND SUPPORTING EVIDENCE	
the authority to deny the issuing of the formality?	conditions.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	12
What is the process and conditions to renew the formality?	The relevant legal act does not define specifically about the validity and the renewal conditions but the authority informed that this Formality shall be valid only until 31 December of the issuing year and the applicant shall renew the Formality right away, disregard the month this Formality was issued.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	200000.00	0.00	200000.00
Comments	Reference to the Presidential Decree No. 003 /PR			

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	0.00	200000.00	0.00	200000.00
Comments	Reference to the Presidential Decree No. 003 /PR			

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Land Transportation (Revised)	24/ສມຸຊ	12.12.2012	Chapter III:The conduct of Land Traffic Transportation Article 23-

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LEGAL FRAMEWORK			
			Article 27
Instruction governing the Establishment of Controlled Business in Public Works and Transportation Sector	13779/ຍທຂ	21.08.2015	

REQUIRED DOCUMENTS	
Document Name	Comment
Business Activities Report	
Certificate for Enterprise Registration of Company Limited	
Photograph of the Managing Director	ຮູບ 3x4 ຈຳນວນ 04 ແຜ່ນ
Certificate of Annual Tax Payment	ຢັ້ງຢືນສໍາລະອາກອນປີຜ່ານມາ (ກໍລະນີຂີ້ຕໍ່)

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2016	0	3
2017	4	4

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document
Transportation Business Application Form	Application form	transportation-application-for... 59ddcd33276b0.pdf