

**Datasheet for business formalities.**

**Technical Assistance for Business Regulation Review and Rationalization in Lao PDR**

REGISTRATION DATA		
<b>Name of formality</b>	<b>License to Operate Air Transport Business</b>	
<b>Type of formality</b>	License	
<b>Formality Code</b>	<b>Date of last modification</b>	<b>Responsible Authority</b>
MoPWT-CAD-16	11.01.2018	Civil Aviation Department

BACKGROUND DATA	
<b>Means of presentation</b>	At the Authority Offices
<b>Specific sector linked to the formality</b>	H - Transportation and storage
<b>Purpose for enforcing the business formality</b>	To assure that the air transporter (i.e. aircraft operator) shall meet all the required standards and conditions for the civil aviation with an aim to assure a safety of the customer.
<b>Who should complete this business formality?</b>	Any person or legal entity that intends to establish air transport businesses that includes the service of transporting passenger and their belongings; post transportation and goods transportation.
<b>The formality has online information?</b>	NO
<b>Link to online information</b>	
<b>The formality has an application form?</b>	YES
<b>Any additional comment concerning the formality</b>	Each applicant shall make the application for an initial issue of this Formality at least 90 days before the date of intended operation.

REQUIREMENTS AND SUPPORTING EVIDENCE		
<b>Time it takes to the authorities to process the formality</b>	90	Relevant laws do not define the review period but the authority informed that the normal review period will not exceed 90 working days.
<b>Qualifications needed by the business to get the formality</b>	1. Having aircraft that meet the required standards; 2. Having a aircraft personnel and aviation technical staff with knowledge, skills and experience appropriate and suitable for the size of the business; 3. Complying with the conditions set forth in the international agreement or treaty signed or entered into by Lao PDR; 4. Shall have all the required qualifications and specifications as defined under Part 9 of Lao Civil Aviation regulation dated 01/05/2014.	
<b>Is there any reason for the authority to deny</b>	Deny in the case that the applicant cannot meet the required qualification or conditions defined under the law.	

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REQUIREMENTS AND SUPPORTING EVIDENCE	
the issuing of the formality?	

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	12
What is the process and conditions to renew the formality?	Renewal of this Formality shall be undertaken at least 30 days before the end of the existing period of validity.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	5000000.00	1000000.00	0.00	6000000.00
Comments	Reference: Presidential Edit 003/PR			

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
YES	1000000.00	1000000.00	0.00	2000000.00
Comments	Reference: Presidential Edit 003/PR			

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Civil Aviation	01/ສພຸ	19.05.2005	Part III Civil Aviation Business Chapter 1 Civil Aviation Business Process Article 52 Aircraft Business License

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REQUIRED DOCUMENTS	
Document Name	Comment
Internal Operation Manual	ຄູ່ມືການດຳເນີນການດ້ານຄວາມປອດໄພໃນການດຳເນີນທຸລະກິດ ຊຶ່ງຕ້ອງໄດ້ດຳເນີນການ ແລະ ສ້າງໃຫ້ສອດຄ່ອງກັບ ເນື້ອໃນ ແລະ ມາດຕະຖານທີ່ກຳນົດໄວ້ໃນຂໍ້ກຳນົດວ່າດ້ວຍ ຄວາມປອດໄພການບິນ ພາກທີ 9
Certificate for the Issuance of the Tax Identification Number	
Certificate for Enterprise Registration of Company Limited	

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2017	1	2
2016	0	3

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document
Lao Civil Aviation Regulation - Part 9 - Air Operator Certification and Administration	Department Guideline	part09-revise-001 59f44fd3c0962.pdf