

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

REGISTRATION DATA		
Name of formality	Approval of the Annual Fuel Distribution	
Type of formality	Other	
Formality Code	Date of last modification	Responsible Authority
MolC-DTD-17	29.12.2017	Domestic Trade Department

BACKGROUND DATA	
Means of presentation	At the Authority Offices
Specific sector linked to the formality	D - Electricity, gas, steam and air conditioning supply
Purpose for enforcing the business formality	Since fuel is an important commodity necessary and have direct impact on the economic development of Lao PDR, it is necessary to manage, control and collect status of the total quantity of fuel imported and sold in Lao PDR.
Who should complete this business formality?	Any person or legal entity that is authorised to operate import and wholesale of fuel in Lao PDR who intends to import and sell those fuel.
The formality has online information?	NO
Link to online information	
The formality has an application form?	YES
Any additional comment concerning the formality	

REQUIREMENTS AND SUPPORTING EVIDENCE		
Time it takes to the authorities to process the formality	5	Relevant laws do not define the review period but the Department informed that the normal review period does not exceed 5 working days.
Qualifications needed by the business to get the formality	1. The applicant shall be an enterprise that is authorised to carry out fuel importation and wholesale business; 2. The applicant shall have fuel silo with the capacity of 1 million liters of fuel; 3. The applicant shall have model fuel station and distributing fuel station; 4. The applicant shall have at least 5 fuel transportation vehicle; 5. The applicant shall be authorised to use a logo or trademark by the relevant industry; 6. The applicant shall be a member of the Fuel Group; 7. The applicant shall have expertise or experience in conducting a fuel business or shall have a professional employee.	

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REQUIREMENTS AND SUPPORTING EVIDENCE	
Is there any reason for the authority to deny the issuing of the formality?	Deny in case the applicant fails to comply with the required qualifications.

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
NO	12
What is the process and conditions to renew the formality?	The applicant shall submit the following documents for renewal: 1. Request Letter; 2. Summary of the Fuel Importation and Wholesale amount from the past year; 3. Certificate for the payment of all the required taxes and duties; 4. Formality from the past year.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments				

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses need to disburse	Total renewal fees businesses need to disburse
NO	0.00	0.00	0.00	0.00
Comments				

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Order on Management of Fuel	1785/ອຄ.ຄ	07.09.2009	Chapter II Standard and

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LEGAL FRAMEWORK			
Importation and Wholesale Business	ພາດ		Requirements in Establishing and Operating a Fuel Importing Business and Wholesale Service of Fuel Import Company Article 5 to 7

REQUIRED DOCUMENTS	
Document Name	Comment
Fuel Importation and Wholesale Plan	
Request Letter	

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2016	22	0

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document