

Datasheet for business formalities.

Technical Assistance for Business Regulation Review and Rationalization in Lao PDR

REGISTRATION DATA		
Name of formality	License to Operate Restaurant and Pub Business	
Type of formality	License	
Formality Code	Date of last modification	Responsible Authority
MolCT-TMD-26	02.10.2017	Tourism Management Department

BACKGROUND DATA	
Means of presentation	At the Authority Offices
Specific sector linked to the formality	I - Accommodation and food service activities
Purpose for enforcing the business formality	In order to ensure that the restaurant and pub that will provide good quality, good hygiene and safety for the customer at the reasonable price and conditions without causing nuisance and impacts on the neighbouring society.
Who should complete this business formality?	Any person or legal entity that intends to operate a restaurant (the place that provides food service as their primary business and provides drink service as the secondary business) and a pub (the place that provides drink service as their primary business and provides appetiser service as the secondary business)
The formality has online information?	NO
Link to online information	
The formality has an application form?	YES
Any additional comment concerning the formality	1. Central Government issue this Formality for the business with the investment value of more than 1 Billion LAK; 2. Vientiane Capital, Savannakhet, Champasak, Luangprabang Khammoune Provincial Government issue this Formality for the business with the investment value of more than 80 Million LAK but not exceed 1 Billion LAK; 3. For the Districts with the above-mentioned 5 provinces, the District government will issue this Formality for the business with investment value of less than 80 Million LAK. 4. For other provinces, the government will issue this Formality for the business with investment value of more than 40 Million LAK to 700 Million LAK and the district within those provinces, they will issue this Formality for the business with investment value of less than 40 Million LAK.

REQUIREMENTS AND SUPPORTING EVIDENCE

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REQUIREMENTS AND SUPPORTING EVIDENCE		
Time it takes to the authorities to process the formality	30	Relevant laws do not define the review period but the authority at the Vientiane Capital informed that the normal review period for the applicant in Vientiane Capital will not exceed 30 working days.
Qualifications needed by the business to get the formality	1. Having a good location with sufficient parking lots and other facilities (i.e. toilets) and shall have a good and hygiene system to manage and dispose of all the wastes; 2. Having staff that has been trained in their specific fields of expertise.	
Is there any reason for the authority to deny the issuing of the formality?	Deny in case of the applicant does not have the required qualification or conditions.	

RENEWAL INFORMATION	
Does the formality have a validity or an expiration date?	How long will the formality be valid for? (in months)
YES	24
What is the process and conditions to renew the formality?	For renewal of License, the applicant shall submit the following documents: - Application Form; - Certificate of Tax Payment (Last year); - Copy of Tax Certificate, Business License and Business Insurance; - Financial Statement from the past year.

ISSUING FEES				
Has application fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Application fees businesses need to disburse	Total fees businesses need to disburse
YES	0.00	3000000.00	200000.00	3200000.00
Comments	Reference: Presidential Edict No. 03/PR for the Certificate Fee; provided that the certificate fee will be collected depend on the investment value as follows: - Investment value of less than 30 Million LAK - 300,000 LAK - Investment value of 30 Million to 400 Million LAK - 1,000,000 LAK - Investment value of 400 Million to 1 Billion LAK - 2,000,000 LAK - Investment value of more than 1 Billion LAK - 3,000,000 LAK Application Fee rate was informed by Vientiane Capital			

RENEWAL FEES				
Has renewal fees?	Service fees businesses need to disburse	Certificate fees businesses need to disburse	Renewal fees businesses	Total renewal fees businesses need to disburse

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RENEWAL FEES				
			need to disburse	
YES	0.00	3000000.00	100000.00	3100000.00
Comments	Reference: Presidential Edict No. 03/PR for the Certificate Fee; provided that the certificate fee will be collected depend on the investment value as follows: - Investment value of less than 30 Million LAK - 300,000 LAK - Investment value of 30 Million to 400 Million LAK - 1,000,000 LAK - Investment value of 400 Million to 1 Billion LAK - 2,000,000 LAK - Investment value of more than 1 Billion LAK - 3,000,000 LAK Application Fee rate was informed by Vientiane Capital			

LEGAL FRAMEWORK			
Name	Number	Date	Comment
Law on Tourism (Revised)	32/ສພຊ	24.07.2013	Part III Tourism Business Operation Chapter 5 Foods and Drink (Article 29 to Article 32) Chapter VI Tourism Business (Article 77 - 78)
Instruction (Temporary) on the Management of Restaurants and Dining bars.	2727/ຈຄ.ກພ	28.11.2001	
Order on the Management of Restaurants, and Pub Business	059/ອທຊ	26.02.2007	

REQUIRED DOCUMENTS	
Document Name	Comment
Certificate for Enterprise Registration of Company Limited	
Permit to Construct a Building Structure	
Certification of Financial and Asset / Financial Statements	ໃບຢັ້ງຢືນຖານະການເງິນ
Feasibility Study	
Criminal Certificate	ໃບແຈ້ງໂທດເລກທີ 3 ຈາກສານປະຊາຊົນ (ບໍ່ກາຍ 3 ເດືອນ)
Curriculum vate	ໃບຊົ່ວະປະຫວັດຫຍໍ້ຂອງນັກລົງທຶນ
License to Invest in the Controlled Business	ໃບອະນຸຍາດລົງທຶນ (ສໍາລັບຄົນຕ່າງປະເທດ)
Copy of ID / family registry / passport	ບັດປະຈຳຕົວ, ບັດຕ່າງດ້າວ ຫຼື passport

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REQUIRED DOCUMENTS	
of Investor	
Address Certification	ໃບຢັ້ງຢືນທີ່ຢູ່ບໍ່ກາຍ 3 ເດືອນ
Land Title Deed	ໃບຕາດິນ (ຫຼືລາຍລະອຽດຂອງການນໍາໃຊ້ທີ່ດິນ ຫຼື ອາຄານ) ພ້ອມທັງໃບມອບສິດ

STATISTICS (Issue or/and renewed number)		
Year	Issued	Renewed
2016	109	0

LIST OF ATTACHED DOCUMENTS		
Name of document	Type of document	File of document
Application Form	Application form	59e58c8bb36fe.pdf